**Employeers are looking for employees with the *personality qualities* to become a good worker. A good**

**worker can organizes their work and makes sure they complete that work. The success of a good worker will depend on their ability to understand what their employer needs.**

An Employer will be looking for an employee who:

**Is obsessed with safety.**

* ***Obsessed****: To have the mind excessively preoccupied with a single emotion or topic.*

**Encourages positive and constructive discussion – discuss, decide, support.**

* + ***Encourage****: to motivate somebody to take a course of action or continue doing something.*

**Empowers one another and hold one another accountable for delivering results**.

* + ***Empower****: to give somebody power or authority and to give somebody a greater sense of confidence or self-esteem*
  + ***Accountable****: responsible to somebody or for something*

**Recognizes each other often for their contributions and celebrate both small and large successes.**

* + ***Recognize****: to show appreciation of, or give credit to, another's achievement.*
  + ***Celebrate****: show happiness that something good or special has happened.*
  + ***Successes****: the achievement of something planned or attempted.*

**When working with other acts as a team player.**

* + ***Act****: the action of carrying something out.*
  + ***Team****: Two or more people organized to function cooperatively as a group.*

**Quickly recover from mistakes and encourage forward thinking.**

* + ***Recover****: to a composed state, or make good an error.*
  + ***Encourage****: to motivate somebody to take a course of action or continue doing something.*
  + ***Forward Thinking****: thinking about, planning for, or considering not just the immediate present but the long-term future*



**What would your employee be like for the following characteristics?**

Define the following qualities of an effective employee. If you don’t know what they are, Google it!

https://www.surveymonkey.com/i/t.gif

|  |  |  |  |
| --- | --- | --- | --- |
| ***Effective Employee Assets/Qualities*** | ***Define what each quality means.*** | ***Provide an example of how an employee with this skill should act in the workplace.*** | ***Where am I currently as an effective worker? Put a number in.***   1. ***Excellent*** 2. ***Proficient*** 3. ***Progressing*** 4. ***Needs Work*** |
| **Analytical Thinking:** | The ability to solve problems quickly and effectively | Quick on their feet, try to solve problems instead of passing them on to others. | 2 |
| **Capacity for change:** |  |  |  |
| https://www.surveymonkey.com/i/t.gif**Influence** |  |  |  |
| **Culture Awareness:** |  |  |  |
| **Integrity** |  |  |  |
| **Ethical** |  |  |  |
| **Dedication** |  |  |  |
| **Equality** |  |  |  |
| **Humility** |  |  |  |
| **Openness** |  |  |  |
| **Visionary** |  |  |  |
| **Creativity** |  |  |  |
| **Fairness** |  |  |  |
| **Recognition** |  |  |  |
| **Engagement** |  |  |  |
| **Communication** |  |  |  |
| **Assertiveness** |  |  |  |
| **Motivation** |  |  |  |
| **Behavior** |  |  |  |
| **Attitude** |  |  |  |
| **A sense of humor** |  |  |  |

**MY PERSONAL GOALS FOR EMPLOYMENT**

The following personal goals will enhance my ability to improve how I am as an effective employee.

March 1, 2016

**1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**